

# Registration forms

In the table below, we have summarised the details (Such as Form No., purpose, time limit for submitting such form, etc ) regarding various registration forms as prescribed in Registration Rules.

Sr. No	Form Number	Purpose	Time period for furnishing/ issuance of forms	Relevant Rule(s) of Registration Rules
1.	FORM GST REG-01	PART`A – Declaration of PAN, e-mail address, State or Union territory of the applicant PART`B – Application for registration	Within 30 days from the date of becoming liable for registration	Rule 1
2.	FORM GST REG-02	Acknowledgement of filing application of registration	Not specified	Rule 1
3.	FORM GST REG-03	Notice issued by proper officer for seeking additional information/ clarification/ documents relating to application for registration	Within 3 working days from the date of submission of application for registration	Rule 2
		Show cause notice (SCN) against application for amendment of registration (FORM GST REG-14)	Within 15 working days from the date of receipt of application in FORM GST REG-14	Rule 12
4.	FORM GST REG-04	Furnishing of clarification or additional information/ document by applicant as sought in FORM GST REG-03	Within 7 working days from the date of receipt of SCN in FORM GST REG-03	Rule 2
		Reply to SCN issued against application for amendment of registration		Rule 12
5.	FORM GST REG-05	Order for rejection of registration application	Within 3 working days from the date of submission of registration application <b>or</b> ; Within 7 working days from the date of receipt of clarification, information or documents under Rule 2(2)	Rule 2
		Order for rejection of application for amendment of registration	Within 7 working days from the date of receipt of reply under Rule 12(4)	Rule 12

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		Order for rejection of application in FORM GST REG-21	Not specified	Rule 16
6.	FORM GST REG-06	Certificate of registration containing principal place of business and additional place(s) of business	After approval of application for grant of registration in terms of Rule 2 (Rule 3). Different time periods are prescribed under different rules	Rule 3, Rule 5, Rule 7, Rule 10, Rule 17
7.	FORM GST REG-07	Application for registration as tax deductor under Section 52 or tax collector at source under Section 52	Within 30 days from the date of becoming liable for registration	Rule 5
8.	FORM GST REG -08	Order for cancellation of registration as tax deductor or tax collector at Source	Not specified	Rule 5
9.	FORM GST REG-09	Application for registration of non-resident taxable person	At least 5 days prior to commencement of business	Rule 6
10.	FORM GST REG-10	Application for Registration of a person supplying online information and data base access or retrieval services from a place outside India to a non-taxable online recipient	Within 30 days from the date of becoming liable for registration	Rule 7
11.	FORM GST REG-11	Application for extending the period of registration by casual taxable person and non-resident taxable person	Before the end of validity of registration already granted	Rule 8
12.	FORM GST REG-12	Temporary registration by proper officer, suo moto, where he finds that a person liable to registration has failed to apply for such registration	Not specified	Rule 9
13.	FORM GST REG-13	Application for grant of Unique Identity Number (UIN)	Not specified	Rule 10
14.	FORM GST REG-14	Application for 'amendment of registration' due to change in particulars	Within 15 days of such change in particulars	Rule 12

Sr. No	Form Number	Purpose	Time period for furnishing/ issuance of forms	Relevant Rule(s) of Registration Rules
15.	FORM GST REG-15	Order for approval of amendment of registration	Within 15 working days from the date of receipt of application in FORM GST REG-14	Rule 12
16.	FORM GST REG-16	Application for cancellation of registration	Within 30 days of occurrence of the event warranting cancellation	Rule 13
17.	FORM GST REG-17	SCN for cancellation of registration	Not specified	Rule 15
18.	FORM GST REG-18	Reply to SCN for cancellation of registration issued in FORM GST REG-17	Within 7 working days from the date of service of SCN in FORM GST REG-17	Rule 15
19.	FORM GST REG-19	Order for cancellation of registration	Within 30 working days from the date of <ul style="list-style-type: none"> <li>• application (FORM GST REG-16) or</li> <li>• reply to SCN (FORM GST REG-18)</li> </ul> as the case may be	Rule 15
20.	FORM GST REG-20	Order for dropping the SCN for cancellation of registration	Not specified	Rule 15
21.	FORM GST REG-21	Application for revocation of cancellation of registration	Within 30 days from the date of service of order of cancellation of registration	Rule 16
22.	FORM GST REG-22	Order for revocation of cancellation of registration	Within 30 working days from date of receipt of application (FORM GST REG-21)	Rule 16
23.	FORM GST REG-23	SCN against application for revocation of cancellation of registration (FORM GST REG-21)	Not specified	Rule 16
24.	FORM GST REG-24	Furnishing of clarification/additional information/ in respect of SCN issued in FORM GST REG-23	Within 7 working days from the date of service of SCN	Rule 16

Sr. No	Form Number	Purpose	Time period for furnishing/ issuance of forms	Relevant Rule(s) of Registration Rules
25.	FORM GST REG- 25	Certificate of provisional registration to every person, other than TDS deductor or an ISD, registered under an existing law and having PAN (For Migration of persons under Existing Law)	Not specified	Rule 17
26.	FORM GST REG- 26	Application for registration of person who has been granted provisional registration	Within 3 months of grant of provisional registration	Rule 17
27.	FORM GST REG-27	SCN for cancelling provisional registration	Not specified	Rule 17
28.	FORM GST REG-28	Order for cancellation of provisional registration	Not specified	Rule 17
29.	FORM GST REG-29	Application by every person registered under any of the existing laws, who is not liable to be registered under GST for cancellation of registration granted to him	Within 30 days from the appointed date	Rule 17
30.	FORM GST REG-30	Report of physical verification of business premises	Within 15 working days from the date of physical verification	Rule 18